

**SCHEDULE X**

**[See rule 14(1), (2), (3), (4), (5), (6) & (7)]**

Part 1

**A. Records to be maintained**

Records regarding production of ozone depleting substances

1. Dated records and related documents in respect of each producing plant, of –
  - a. The actual quantity of each ozone depleting substances produced;
  - b. the actual quantity of each ozone depleting substance used as feed stock; and
  - c. Information specified in 2(b) and 2(c) below. Records regarding sale and offer for sale of ozone depleting substances
  
1. Dated records and related documents in respect of –
  - a. the actual quantity of each ozone depleting Substances purchased
  - b. the actual quantity of each ozone depleting substances sold within India; the name and address of the recipient of the each shipment and the purpose for which ozone depleting substances was purchased by the recipient. These purpose to be maintained are:
    - i. Manufacture of Aerosols
    - ii. Manufacture of foam products
    - iii. Manufacture of fire extinguishers and fire extinguishers and fire extinguishing systems.
    - iv. Manufacture of Mobile Air-conditioners
    - v. Manufacture of other Refrigeration and Air-conditioning products.
    - vi. Solvents use
    - vii. Exempted use
    - viii. Selling
    - ix. Others (please specify).

Records regarding exports of Ozone.

1. Dated records and related documents containing information in respect of each column of Form 3 or 4, as the case may be, of Schedule XI.  
Records regarding imports of ozone depleting substances
2. Dated records and related documents containing information in respect of each column of Form 5 or 6, as the case may be, of Schedule XI.  
Record and related document of regarding manufacture import and export of compressor.  
(5) Dated records and related document containing information in respect of each column of form 12 or 13, as the case may be, of Schedule XI.  
Declaration signed by the recipient in Form 12 of Schedule XI.

## **B. Reports to be submitted**

1. Report on production of ozone depleting substances as per Form 1 of Schedule XI.
2. Report on imports of ozone depleting substances as per Form 2 of Schedule XI.
3. Report on exports of ozone depleting substances as per Form 3 of Schedule XI.
4. Report on sales of ozone depleting substances as per Form 4 of Schedule XI.
5. Reports mentioned in Sr. No.1 to 3 above shall be submitted to the Ministry of Environment and Forests. Report mentioned in Sr. 4 above shall be submitted the registering authority specified in column (4) of Schedule V, who will submit complied version of the reports, duly countersigned will also be submitted by such authority to the Ministry of Environment & Forests in hard copy as well as in floppy on request.

## **Part II**

### **A. Records to be maintained**

Records regarding purchase of ozone depleting substances for use in activities specified in column (2) of Schedule IV.

1. Dated records of
  - a. the actual quantity of each ozone depleting substances purchased from an Indian supplier and the name and address of the Indian supplier;
  - b. the actual quantity of each ozone depleting substances used separately for each plant and each activity.

### **A. Records to be submitted**

1. Report on purchase of ozone depleting substances as per Form 5 of Schedule XI.
2. These reports shall be submitted to the concerned registering authority specified in column (4) of Schedule V, who will submit complied version of the report to the Ministry of Environment & Forests. Individual reports will also be submitted by such authority to the Ministry of Environment & Forests on request.

## **Part III**

### **A. Records to be maintained**

Records regarding purchase of non-ozone depleting substances by beneficiary companies for use in manufacture of products.

1. Dated records and related documents in respect of:-
  1. Actual quantity of each non-ozone depleting substances purchased and the name and address of supplier;
  2. Actual quantity of each non-ozone depleting substances used in manufacturing operations separately for each plant and each manufacturing.

**A. Reports to be submitted**

(1) Report on use of non-ozone depleting substances by beneficiary companies as per Form 6 of Schedule XI.

(2) These reports shall be submitted to the concerned authority specified in column (4) of Schedule V, who will submit compiled version of the report to the Ministry of Environment & Forests. Individual reports will also be submitted by such authority to the Ministry of Environment & Forests on request.

**Part IV**

**A. Records to be maintained**

Records regarding reclamation

1. Dated records and related documents in respect of –
  - a. the actual quantity of each ozone depleting substances recovered; the name and address of the individual or company from which the ozone depleting substances is recovered and the name and address, if different of the site at which the ozone depleting substances is reclaimed;
  - b. the actual quantity of each ozone depleting substances reclaimed.

**A. Reports to be submitted**

1. Report on reclamation of ozone depleting substances as per Form 7 of Schedule XI.
2. These reports shall be submitted to the Ministry of Environment & Forests through the concerned registering authority specified in column (4) of Schedule V.

**Part V**

**A. Records to be maintained**

Records regarding destruction

1. Dated records of;
  - a. the actual quantity of each ozone depleting substances destroyed on the basis of destruction efficiency of the facility employed.

**A. Reports to be submitted**

1. Report on destruction of ozone depleting substances as per Form 8 of Schedule XI.
2. These reports shall be submitted to the Ministry of Environment & Forests through the concerned registering authority specified in column (4) of Schedule V.

**Part VI**

**A. Records to be maintained**

Records regarding manufacture, import and export of compressor:

1. Dated records and related documents containing information in respect of each column of Form 12 of Schedule XI.

**A. Reports to be submitted**

1. Report on manufacture, import, export and sale of compressor and use of refrigerants in compressors sold as per Form 12 of Schedule XI.
2. These reports shall be submitted to the concerned registering authority specified in column (4) of Schedule V, who will submit complied version of the report to the Ministry of Environment & Forests. Individual reports will also be submitted by such authority to the Ministry of Environment & Forests on request.

**Part VII**

**Production of records**

- (1) Records being maintained pursuant to requirements of rule 13 shall be available for inspection at any reasonable time on request by an officer of the registering authority specified in column (4) of Schedule V, not below in rank to a Section Officer to the Government of India, However, persons who are engaged in selling any locally produced ozone depleting substances, except ozone depleting substances specified in Group VIII of Schedule I, shall make records available by inspection at any reasonable time on request by an officer of the concerned producing enterprise not below in rank to Assistant Manager or on request by an officer of the Ministry of Environment & Forests not below in rank to a Section Officer.